AGENDA FOR

COMMITTEENAME

Contact:: MeetingContact
Direct Line: CommitteeTel
E-mail: CommitteeEmail
Web Site: www.bury.gov.uk

To: All Members of CommitteeName

Councillors : MembersExpectedShortRolesList

Dear Member/Colleague

CommitteeName

You are invited to attend a meeting of the CommitteeName which will be held as follows:-

Date:	MeetingDate
Place:	MeetingLocation
Time:	MeetingTime
Briefing Facilities:	If Opposition Members and Co-opted Members require briefing on any particular item on the Agenda, the appropriate Director/Senior Officer originating the related report should be contacted.
Notes:	

AGENDA